



GATEWAY EMPLOYMENT PROGRAM YEG

Agenda

- Land Acknowledgement
- A little bit about Gateway
- Journey through Gateway
Employment Program
- Workshops and Related resources
- Questions



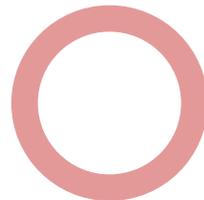
Gateway
Association

Land Acknowledgement





Gateway
Association



M N K

WHAT DRIVES OUR WORK

VISION – Gateway envisions a world where all people are valued, respected members of their communities.

MISSION – Gateway will be a leader and influencer in community development that looks to our roots and expertise to break barriers for people with disabilities.

PURPOSE – Transformation of community through the lens of disability.

GATEWAY SERVICES



Gateway to
Equity, Diversity
and Inclusion Hub



Gateway Association

FAMILY RESOURCE CENTRE

- LEARNING OPPORTUNITIES (lightbulb icon)
- PLANNING SUPPORTS (document icon)
- SYSTEM NAVIGATION (compass icon)
- MENTORSHIP (two people icon)
- COMMUNITY BUILDING (hands holding hands icon)

Gateway Association

Gateway to Digital Inclusion Program

Illustration of a woman on a laptop talking on a phone, and a group of four people in a meeting.

Gateway Association

EMPLOYMENT RESOURCE CENTRE

Illustration of a woman on a phone at a desk and a woman sitting in a chair with a laptop.

GATEWAY EMPLOYMENT RESOURCE CENTRE - YEG





EMPLOYMENT PROGRAM ELIGIBILITY - YEG



READY
WILLING
& ABLE



EMPLOYMENT JOURNEY TO SUCCESS





INTAKE and WORKSHOP SIGN UP



ATTEND INFORMATION SESSION



**CONSENT FORMS
WORKSHOP SIGN UP**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4 1 - 2 Former Participant Lorena Kelle speaks about getting support in your employment journey	5	6	7
10	11	12	13	14
17	18	19	20 1 - 2 Finding Your Purpose	21
24	25 1 - 2 Tailoring Your Resume for Applicant Tracking Systems (ATS) Workshop	26	27	28
31				30

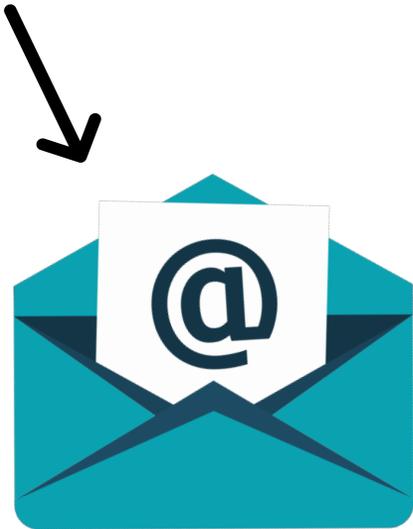
LAST CHECK IN



**CONNECT YOU WITH
GATEWAY STAFF TO
CONTINUE EMPLOYMENT
JOURNEY**



**APPROXIMATE WAIT TIME:
6- 8 MONTHS**



EMAIL TAIBA

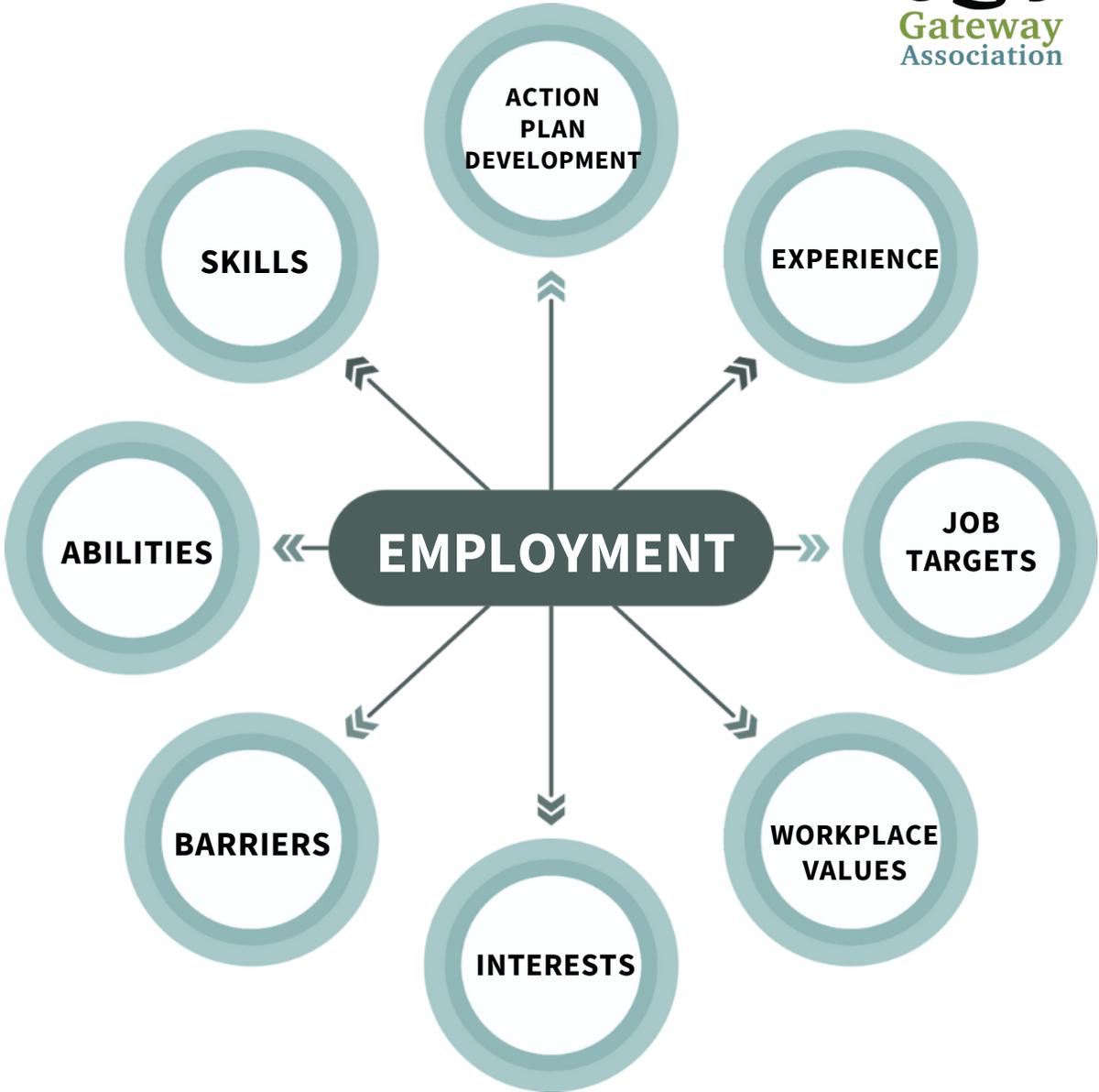
CAREER EXPLORATION and SELF-DISCOVERY



ASHLEIGH BENSON
(SHE/HER)

CASSIE SHAW
(SHE/HER)

**CAREER & INCLUSION
CONSULTANTS (CIC)**



EMPLOYMENT PREPARATION

- RESUME DEVELOPMENT
- COVER LETTER DEVELOPMENT
- NAVIGATE ONLINE JOB SEARCH PLATFORMS
- FOLLOW UP WITH REFERENCES
- JOB SEARCHING SCHEDULE
- EMPLOYMENT READINESS HABITS
- INTERVIEW PREPARATION
- OPPORTUNITIES TO TAKE TRAINING COURSES

Continue into
Employment
Preparation with
your Career &
Inclusion Consultant
(CIC)



JOB SEARCH & OPPORTUNITY

**Career &
Inclusion
Consultant
Transition**



**EMMA KIEFTENBELD
(SHE/HER)**

**WORKPLACE INCLUSION
STRATEGISTS
(WIS)**



**MENDA TESFAY-VISSER
(SHE/HER)**

**JOB
SEARCHING**



**INTERVIEW
PREPARATION**



JOB APPLICATIONS



**ONBOARDING
SUPPORT**



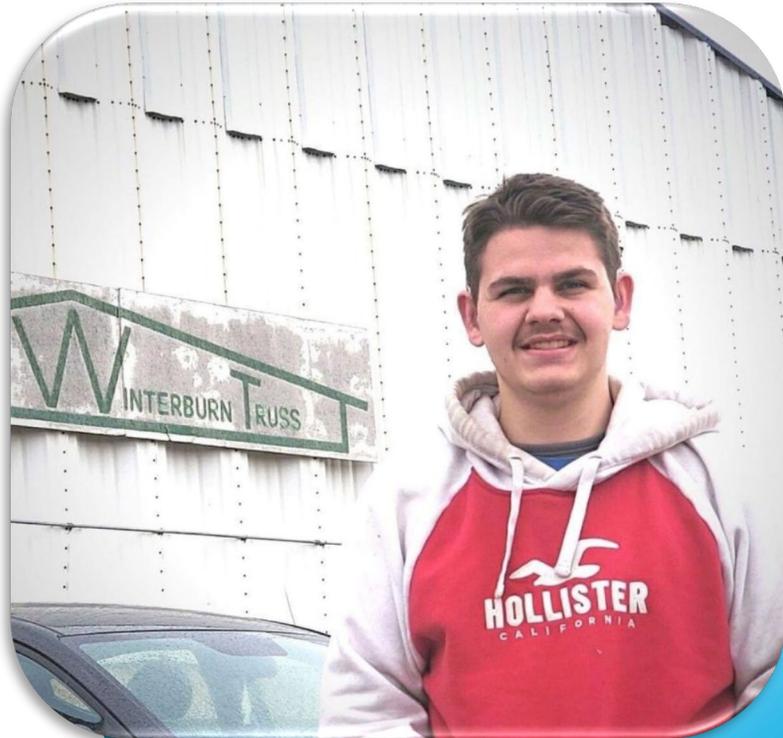
EMPLOYMENT MAINTENANCE

- WORKPLACE COACHING
- NAVIGATE TOUGH CONVERSATIONS
- CONNECT WITH YOUR EMPLOYER
- UP TO 3 MONTHS



Your Workplace Inclusion Strategist (WIS) will continue Employment Maintenance with you!

EMPLOYMENT JOURNEY TO SUCCESS



○ INTAKE & WORKSHOP SERIES SIGN UP

○ CAREER EXPLORATION & SELF DISCOVERY

○ EMPLOYMENT PREPARATION

○ JOB SEARCH & OPPORTUNITY

○ EMPLOYMENT MAINTENANCE



EMPLOYMENT WORKSHOPS



Gateway Employment Resource Centre

UPCOMING WORKSHOPS

January 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3 10am - 3pm YYC Drop in Wednesdays	4	5
8	9 1 - 2pm Finding Your Purpose	10 10am - 3pm YYC Drop in Wednesdays	11 1 - 2pm Growth Mindset: Resiliency in Job Search	12
15	16 1 - 2pm Networking: 101 YEG	17 10am - 3pm YYC Drop in Wednesdays	18 10am - 12pm Interview Roundtable in YYC 1 - 2pm Interview Preparation Workshop	19
22	23 1 - 2pm Workplace Expectations	24 10am - 3pm YYC Drop in Wednesdays 1 - 2pm How to Read a Job Posting	25 1 - 2pm Workplace Communication 101 - Positive Communication and Constructive Feedback	26
29	30	31 10am - 3pm YYC Drop in Wednesdays		



Employment Resource Centre Workshops

Finding Your Purpose - Career Exploration

In this workshop, we will discuss how considering own interests and abilities along with researching job market trends and income can yield success and job satisfaction

Growth Mindset: Resiliency in Job Search

Job search can be a long and daunting process for many. This workshop will help individuals create a positive and persistent mindset along with tips on how to stay motivated

Networking: Using Your Connections

Building sustaining personal networks is a great way to connect with employers. This session will describe ways to create a personal network and using existing relationships that can lead to career paths and new opportunities.

Interview Preparation Workshop

Learn about how to ace your next interview by planning ahead, researching the company and preparing your STAR stories!

Workplace Expectations

You've got the job, now you must keep it! Talking about the everyday behaviors that are appropriate in the workplace: showing up on time, how long is too long for socializing with coworkers, breaks, motivation and engagement

Workplace Communication

Workplace Communication is made up of many essential skills, such as, what is okay to talk about at work with your coworkers? How to give and receive positive and constructive feedback? How to talk about conflict? In this workshop, we will talk about ways to help you to feel confident and comfortable with workplace communication.



GATEWAY TO DIGITAL INCLUSION HUB (GTDI)



Gateway to Digital Inclusion Program Workshops

Internet Navigator (2h, 4 days/ week, for 2 weeks)

Learn the internet basics in this fun and interactive series. Searching, sharing, connecting, and more.

Build a Website (2h, 4 days/ week, for 4 weeks)

Increase your digital and social skills in this work simulation. Work as a part of a team to build a website for a company you help to create.

YouToo Can YouTube (1h for 4 sessions)

Find out how to make your own YouTube account, search for and organize your favourite videos, and what to consider when choosing what to watch.

LinkedIn Profile (1h for 4 sessions)

Build your own LinkedIn profile! Share your skills, goals, and experiences, create job alerts, and grow your online network. Please bring a copy of your current resume.

Email Basics (1h for 1 session)

Learn about and practice the basics of writing professional emails for your job search and workplace communication.

Explore Canva (1h for 1 session)

Let your imagination be your guide as you create your own posters, flyers, cards, videos, and more to share information important to you.

Intro to Google Docs (1h for 4 sessions)

Learn the basics of Google Drive and Docs. Practice organizing your files while creating, sharing, and commenting on documents.

Continued on next page



Gateway to Digital Inclusion

UPCOMING WORKSHOPS

January 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
8	9	10	11	12
1-2: Explore Canva	1-2: Explore Canva	1-2: Zoom Basics 3-4:30: OSC Boardgames	1-2: LinkedIn Learning	
15	16	17	18	19
11-12: Google Drive (1/2) 1-2:30: Internet Basics (1/4)	11-12: Google Drive (2/2) 1-2:30: Internet Basics (2/4)	11-12: Google Docs (1/2) 1-2:30: Internet Basics (3/4) 3-4:30: OSC Boardgames	11-12: Google Docs (2/2) 1-2:30: Internet Basics (4/4)	
22	23	24	25	26
1-2:30: SocialMedia Basics (1)	1-2:30: SocialMedia Basics (2)	11-12: ePortfolio (2/3) 1-2:30: SocialMedia Basics (3) 3-4:30: OSC Boardgames	11-12: ePortfolio (3/3) 1-2:30: SocialMedia Basics (4)	
29	30	31		
1-2: File Management and PDFs (1/2)	11-12: Steam Tutorial 1-2: File Management and PDFs (2/2)			



MENTORABILITY

- SHORT-TERM MENTORING OPPORTUNITY IN INDUSTRY OF INTEREST



STEP 1: SIGN UP!

English (United States)

MentorAbility Canada MentorAbility Canada

MentorAbility Mentee Sign-Up Form

*Pour des instructions en français, veuillez modifier la langue dans le coin supérieur droit.

Thank you for your interest in becoming a MentorAbility Mentee!

As a Mentee with MentorAbility, your experience will be guided by a professional employment service provider. MentorAbility Canada's short mentoring experiences are a powerful tool for you to learn more about jobs that interest you and possible career paths. It can also help you to grow your network!

Join our growing network of 700+ mentorship matches by signing up to become a Mentee today! Once you fill out and submit this form, a MentorAbility representative will get in contact with you to start guiding you through the process to support you through a mentorship match.

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JAMIE THIESSEN
(THEY/THEM)

STEP 2: JAMIE WILL CONNECT TO LEARN MORE ABOUT YOUR MENTORSHIP GOALS!

QUESTIONS?

**Thank you so
much for your
time today!**

Contact Information:

Taiba Hamza

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(780) 454-0701 ext. 117